

St John Bosco BASC  
and  
Vacation Care Centre



Code of Conduct for Children Policy  
May 2017

## Procedure

Staff discuss children's conduct each term. Please ensure your child is aware of their rights/limits.

- Socially interact in a safe environment
- Be accepted, respected and valued as an individual
- Be given a fair hearing
- Travel to and from school & excursions safely and without harassment

### Children's responsibilities

- Recognise and respect the rights of others
- Accept, respect and value others as individuals
- Respect all property
- Express themselves in an acceptable manner

### Children's Limits

- We keep our hands and feet to ourselves
- We keep within our own personal space
- We walk inside
- We get permission from the owner before we borrow something
- We inform staff when attending toilets
- We stay in the grounds of the Centre unless we are accompanied by a staff member or parent
- We use good manners when we speak
- We respect others and their feelings
- We ask for permission before touching or taking things
- We speak politely to staff, children, volunteers and parents
- We allow the speaker to finish speaking before replying
- We respect our property as well as other peoples property

### Code of Conduct for Parents/Caregivers

- Parents/caregivers do not have the right to speak to other children.
- Parents/caregivers cannot discipline other children.
- There will be no swearing or raised voices

### Code of Conduct for Staff

- Socially interact in a safe environment
- Be accepted, respected and valued as an individual
- Be given a fair hearing

**Staff members have the right to ask a person to leave the premises if they or the children feel intimidated or threatened in any way**

**Staff's responsibilities**

- To ensure the safety of all children and staff
- Recognise and respect the rights of others
- Accept, respect and value others as individuals
- Respect all property
- To role model acceptable manners and behaviour at all times

**Date Endorsed: May 2017**

**Date for Review and Evaluation: May 2018**