

St John Bosco Before and After School Care Newsletter Term 2, 2019

Welcome to Term 2 at Bosco BASC. We hope everyone had an enjoyable Easter and school holidays. The children have all settled back at Bosco BASC for Term 2 and the Kindergarten children have transitioned well in to making their own way to the Centre in the afternoons. As per Centre policy casual bookings are now available and this can be requested by ringing the Centre or emailing Sheilagh at boscobasc@bigpond.com no longer than seven days before the required care. Casual bookings cannot be requested through QK Enrol



Term 2 Important Dates

31st May – July Vacation Care forms released

7th June – July Vacation Care forms due

10th June – Queen’s Birthday Public Holiday

14th June – July Vacation Care places confirmed

5th July – Term 2 Concludes.

*Important dates for the year were emailed to every family in April and are available on our website. This can also be found on our website.

Change in Care Requirements

Changing/adding days: Please log in to QK Enrol, scroll down to current bookings and click the ‘edit’ button to add or change days. You will then be added to our waiting list. Please check your emails regularly for an offer for your requested care.

Cancelling Care: If you would like to cancel all or either morning/afternoon sessions, please use a cancellation notification form which can be found on our website under the important forms tab or we have printed forms in the foyer of the Centre.

Change in Details

Just a reminder that any change in details are to be updated via QK Enrol. This includes email, address and phone numbers. Any contacts that you would like to pick up your child/children must be added via Qk Enrol and for their first time of picking up your child they must bring a photo ID.

Caring & Friendly
Environment

Stimulating & Engaging
Program

Qualified & Nurturing
Educators

Action Packed Vacation
Care

0407410161
www.boscobasc.com

Other Important Information

Parent participation: We would like to invite parents to come to the Centre and speak to the children about their chosen career. Please contact Centre staff if you are interested in helping us out.

AGM: Bosco BASC's Annual General Meeting will be held **Tuesday 18th June at 7pm.**

Vacation Care: The Centre does not accept Vacation Care Enrolments via QK Enrol. Enrolments are done via forms which can be found on our website on the release date. We had many families who did not inform the Centre of their child's absence during the April Vacation Care. The Centre must be notified of all absences by 7.30am on the day of the required care.

Qikkids Kiosk: Each contact chooses their own unique PIN which is attached to their mobile phone number. This PIN acts as a signature and all information regarding who signs the children in/out of the Centre is sent to Centrelink. Therefore, no contact must use another contact's phone number and PIN.

* Under no circumstances are children permitted to use the Ipads to sign themselves in or out.

Christmas Closure: The Centre will be close on Thursday 19th December 2019 and will reopen on Monday 13th January 2020.

Educa: We would like to encourage parents to keep up to date with what their children are doing at the Centre via our Educa App and we would appreciate some feedback. Please let us know if you have not received an invitation to Educa and we will send you one to join up.

Late Pick-up: Please remember that Bosco BASC closes at 6.30pm. If you cannot pick your children up by that time, please arrange for someone else on your contact list to collect them.

Absences: If your child is going to be absent, please notify the Centre by emailing Sheilagh – boscobasc@bigpond.com or by phone/text 040741016. As per family handbook, failure to notify of absences will incur a \$10 charge.

Contacts

Sheilagh: Centre Director – boscobasc@bigpond.com. Please email for absences, casual positions and queries regarding your children.

Helen: Administration/Accounts – boscobookkeeping@bigpond.com. Please email for account queries and change of days.

Quality Improvement Plan

The aim of the QIP is to help us self-assess our performance in delivering quality education and care, and to plan for future improvements whilst also identifying our strengths.

Over the last few weeks the staff at the Centre has been working on the following outcomes:

- Element 2.1.1 – Wellbeing and comfort for children
- Element 1.1.1 – Approved learning framework
- Element 6.2.3 – Community Engagement

The following have since been implemented by staff:

ELEMENT 2.1.1

- A spare jumper box to provide jumpers for the children who are missing them of an afternoon so that they can participate in outdoor activities.
 - Progress: This has been working well, we have seen numbers increase over the last 2 weeks in the number of kids playing outside.
- Re-arranged the movie room to encourage only quieter activities to take place in this room, so that children have an opportunity to relax and wind down.
- Addition of a quiet corner with a tent and reading materials where children are encouraged to sit quietly to read.
- Staff created a designated drawing corner located in the quiet room to improve children's concentration levels and encourage more creativity.
 - Progress: The quiet room is flourishing and children are really enjoying utilising the spaces. Staff have seen an increase in the number of children reading the books on offer than we have seen before. Staff will continue to change over the books as the children begin to read more and more!

ELEMENT 1.1.1

- The older children from Years 5 and 6 have requested some games be kept in the office specifically for their Years. Over the next few weeks staff will be purchasing new games to fill this area and the older children will have to check games in and out to encourage them to take responsibility for their new belongings. Staff and children think this is a great idea.
 - Progress: Children have compiled a list of some games and activities they would like for this area.
- Children now have access to an emotional regulation board where they can go and identify their behaviours and feelings. We hope that this will increase opportunities for social and emotional learning.
 - Progress: Staff have talked to the children about this new board and are encouraging them to use this tool on a regular basis. Staff will continue to speak to the children about how to use the tool appropriately.
- A handball tournament will be taking place over the next few weeks to improve learning opportunities and encourage the children to participate in more physical activity.
 - Progress: A sheet is available near the office for children to sign up to the tournament. There will be 3 groups and the winners of these groups will receive a prize. Good luck to all involved!

ELEMENT 6.2.3

- We will be aiming to improve our **community board** over the next coming weeks. Parents are encouraged to bring in any pamphlets of local sporting/activity groups that are suitable for primary school aged children. Staff will be researching local community events and informing families of their occurrences on EDUCA.
- **Parent Participation:** To improve our community engagement we will be asking parents to come and speak about their occupations to the children during the morning sessions. We hope that by the children

learning about the different careers of adults that this will help them be more aware of the world, their surroundings and future opportunities.

- Progress: Staff have already approached parents and asked them to come and speak at the Centre one morning. We are really looking forward to hearing all about their chosen career.